



JOE PELLE  
Sheriff

# Boulder County Sheriff's Office

## FAMILY EMERGENCY PLAN TEMPLATE

*(For families with pets and/or livestock)*

**Family Name:** \_\_\_\_\_

**Family Phone Numbers:**

- o \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_
- o \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_
- o \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_
- o \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_
- o \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

**Friends and Neighbors:**

- o \_\_\_\_\_ Phone: \_\_\_\_\_
- o \_\_\_\_\_ Phone: \_\_\_\_\_
- o \_\_\_\_\_ Phone: \_\_\_\_\_
- o \_\_\_\_\_ Phone: \_\_\_\_\_

**Local and out of the area contacts for our family:**

- o Name: \_\_\_\_\_
  - Address: \_\_\_\_\_
  - Phone: \_\_\_\_\_ Cell: \_\_\_\_\_
- o Name: \_\_\_\_\_
  - Address: \_\_\_\_\_
  - Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Other emergency numbers:**

- Boulder County Dispatch: 303-441-4444
- Local Sheriff/Police: \_\_\_\_\_
- Fire: \_\_\_\_\_
- Medical/Physician: \_\_\_\_\_
- Veterinarian: \_\_\_\_\_
- \_\_\_\_\_

**Other important numbers (School, Daycare, etc...):**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Fire evacuation plan for our household:**

Exit plan (list for each room):

Outbuilding/livestock plan:

Outside meeting location:

**Evacuation plan summary:**

Please remember that human safety is everyone's first priority!

People

Critical personal items

Pets

Livestock

**Shelter in place plan summary:**

People/critical support resources

Pets

Livestock

**Preparedness resources:**

- Red Cross (Colorado): [www.PrepareColorado.org](http://www.PrepareColorado.org), [www.denver-redcross.org](http://www.denver-redcross.org)
- State of Colorado preparedness site: [www.readycolorado.gov](http://www.readycolorado.gov)
- US Department of Homeland Security: [www.ready.gov](http://www.ready.gov)
- Colorado State Animal Response Team: [www.ColoradoSART.org](http://www.ColoradoSART.org)

## EVACUATION CHECKLIST

### Prioritized list of items to evacuate:

Evacuation “go kit” for 72 hour family support:

- Water
- Snack foods and emergency non-perishable food
- Cooler for ice and food
- Sunscreen, first aid kit, prescription medications, hand sanitizer
- Raincoats, coats, leather gloves, boots, hats, coveralls
- Cards, entertainment for children, books (evacuation can involve a lot of waiting)
- Portable radio, NOAA radio, flashlights, extra-batteries
- Long distance phone card
- Blankets or sleeping bags, cots or air mattresses
- Copy of household emergency plan
- CASH (if electricity and phone are down, credit cards may be useless)
- Cellular phone chargers (AC and car)
- Camera + battery charger

Personal items and important papers:

- Tax and financial records
- Real estate information
- Birth certificates, passports, social security cards
- Insurance information
- Household insurance inventory (written and/or video)
- Items of great sentimental value: pictures, keepsakes, etc.

Evacuation supplies for pets:

- Cat carriers/airline kennels (one per cat)  
Note: pillow cases may be used to transport cats in emergencies!
- Dog crates or airline kennels (one per dog)
- Collars (with tags), leashes, cat harnesses
- Blankets or bedding
- Paper towels, spray cleaner, trash bags
- Litter box, cat litter
- Medications, pet records, microchip records, pet photos
- Water, dry cat food, dry dog food, canned cat food and bowls for each
- Treats, toys and miscellaneous pet supplies

Evacuation supplies for livestock

- Halters & lead ropes
- Registration, brand inspection papers, photos and medical records
- Medications, first aid kit
- Saddles, pads, bridles, hoof pick, hoof knives, rasp, brushes, rope, lunge line
- Water buckets, grain pans, hay and grain as needed for 1-2 weeks
- WATER SOURCE** (5 gallons minimum per horse per day)

## **SHELTER IN PLACE CHECKLIST**

### General:

- Water! Remember that plumbing may not work.
- Flashlights/lantern, extra batteries
- Non-perishable food reserves (1 week)
- Prescription medications for people and pets (1 week minimum)
- Keep cars/trucks at least 50% full of gas whenever possible; ensure gas tanks are full before major storms.
- Snow shovel, snow shoes, cold weather gear where appropriate

### Pets:

- Pet food (minimum 1 week supply)
- For aquariums (battery operated air pump with extra batteries)

### Livestock:

- Camp stove and 2 or more gallons Coleman fuel for melting water for livestock or a generator and fuel to power a well.
- Lantern (Coleman)
- Winter gear (boots, coats, coveralls, gloves)
- Maintain 1-2 weeks supply of hay at all times

### **CAR KIT:**

- Water, snack food
- Gloves, boots, coveralls, coat, hat, rain gear
- Shovel, tool kit, fire extinguisher, tow rope, jumper cables, tire chains
- First aid kit, blanket or sleeping bag
- Cell phone charger, marker and paper (emergency signs)

### **CHECKLIST FOR POSTING OF INFORMATION FOR EMERGENCY PERSONNEL ON YOUR PROPERTY:**

- Emergency contact information (Page 1)
- Number of pets (and basic description)
- Number of livestock (and basic description)
- Location of animal emergency supplies
- Possibly include permission to evacuate your animals in time of emergency

## **BOULDER COUNTY SHERIFF'S OFFICE**

### **Animal Control**

1777 6<sup>th</sup> Street, Boulder, CO 80302

Phone (303)441-3626, Dispatch (303)441-4444

This template is meant to provide ideas concerning personal preparedness for people with pets and livestock. Emergency preparedness starts at home and people need to be prepared to take care of themselves, their families, their pets and livestock for a minimum of 72 hours. This includes sheltering in place and evacuating safely and efficiently. In addition, you should be prepared to help your neighbors when needed, especially the elderly or those with disabilities.

In addition, businesses, not-for-profit organizations and government agencies should have well developed emergency contingency plans that protect people, animals, and essential business or community services.

For questions about emergency preparedness plans and animal issues, please contact your local County Animal Response Team or visit [www.ColoradoSART.org](http://www.ColoradoSART.org).

This form was adapted from:

Colorado State Animal Response Team program  
Colorado Veterinary Medical Foundation  
789 Sherman Street, Suite 550, Denver, CO 80203  
303.539.7633, 1.866.854.SART (7278)  
[www.ColoradoSART.org](http://www.ColoradoSART.org)