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EMERGENCY OPERATIONS PLAN BOULDER COUNTY - CITY OF BOULDER

I. PURPOSE

The purpose of this plan is to delineate task assignments and responsibilities for the operational actions that will be taken prior to, during, and following an emergency or disaster affecting local government in order to alleviate suffering, save lives and protect property.

II. GENERAL INFORMATION

Disaster means the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made cause, including but not limited to fire, flood, earthquake, wind, storm, oil spill or other contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, drought, infestation, explosion, civil disturbance, or hostile military or paramilitary action.

Boulder County/City of Boulder have the authority to take measures for the protection of the health, safety and welfare of their citizens and to mobilize the resources available to them to reduce the loss of life and property which inevitably result from both natural and man-made disasters.

They also have the authority to take certain measures to reduce the impact of such disasters on the economic structure, production capacity, and services and facilities essential to the well being of the community.

Upon receipt of information of a possible or impending disaster, the City Manager/Board of County Commissioners or their authorized representatives, will (a) declare a specific operational emergency phase in effect, (b) activate the Emergency Operations Center located in the Public Safety Building, (c) establish disaster control centers as required, and (d) take other actions as appropriate.

Each agency and department of the City/County government, upon receipt of a request for disaster assistance, and upon approval by the City Manager/Board of County Commissioners, or their authorized representatives, will respond immediately to the extent required by the nature of the request and within the capability of the agency or department to

provide.

III. DESCRIPTION OF MACS

The Multiple Agency Coordinating System (MACS) is an information and resource service intended to facilitate the effective use of limited resources between jurisdictions. MACS will be activated for any emergency or disaster that requires the use of resources beyond those available to the affected jurisdiction. It is designed to serve as a resource coordinating mechanism in Boulder County for all types of incidents which pose a threat to public safety, including fire, flood, wind, incidents at Rocky Flats, dam failures, hazardous materials spill, civil disorder, etc.

The MACS concept operates separately from Incident Command Systems established by the various jurisdictions for a particular incident, and is not involved in control of an incident.

MACS is composed of three organizational elements which are described below. They are the Board of Directors, the Emergency Operations Center, the Resource Allocation Center, coordinated by a Facilitator. A complete description of the structure and function of MACS is found in Annex A.

BOARD OF DIRECTORS (BOD) - The Board of Directors is composed of financially responsible representatives of the jurisdiction affected by the incident.

EMERGENCY OPERATIONS CENTER (EOC) - This element of MACS collects, analyzes and makes available information on the incident or incidents, both for involved agencies and for the public. It operates out of a location remote from the disaster scene(s).

RESOURCE ALLOCATION CENTER (RAC) - Working from a central location, and staffed by representatives of the affected agencies, the RAC handles resource requests received from each disaster scene, and allocates resources according to policy established by the Board of Directors. A joint ordering function helps eliminate duplicate or parallel resource orders from individual agencies, and allows central fiscal control.

FACILITATOR - The Facilitator is the manager of the MACS operation. He coordinates MACS functions, briefs the Board of Directors on current situation and on communications and facilities available to them. Boulder County/City of Boulder's response to an emergency situation will be conducted in these operational phases.

MODE 1

Mode 1 starts at the earliest time the threat of existence of a disaster is indicated. During this mode the Emergency Management Director notifies the City Manager/Board of County Commissioners, and other key personnel and, as the seriousness of the situation dictates, those state agencies and subordinate emergency response and relief organizations which may be most concerned.

MODE 2

Possible staffing of the EOC by representatives of emergency response agencies as well as evacuation of specific areas and alert notification and warning to the public will be considered at this time.

MODE 3

This mode begins when the disaster occurs and lives and property are endangered. The EOC will notify all City/County agencies and emergency response organizations thereof, and execute this plan. Every available resource will be dedicated toward minimizing damage and reducing injury. If appropriate, evacuation of specific vulnerable areas will be executed.

MODE 4

Recovery. In this phase, damage will be assessed and evacuation continued. Medical and rescue assistance, along with other appropriate emergency response teams and agencies, will be fully utilized to sustain lives and protect property.

IV. TASK ASSIGNMENTS AND RESPONSIBILITIES

TASK ASSIGNMENTS

- * Direction and Control . . . City Manager; County Commissioners
- * Law and Order Boulder Police/Sheriff
- * Warning & Notification . . Boulder Regional Communications Center/Boulder Police/Sheriff
- Concurrent Responsibilities Boulder Fire Dept.; Univ. of Colo. Police; City/County OEM

- * Warning & Notification Hearing Impaired & Non-English Speaking . . Boulder Regional Communications Center; Police Victims Services; Sheriff's Department Victims Advocates; CU Language Laboratory
- * EOC Operations & Support Boulder Police; Sheriff; Fire; Public Works; City/County OEM; Boulder Reg. Comm.
- * Communications Boulder Reg. Comm. Resources Net BCARES Long Line Support Telecommunications Post Emergency City/County OEM
- * Public Information City Manager; County Commissioners
- * Public Health Director, County Health
- * Transportation EOC Staff
- * Transportation for Elderly & Disabled Director, Special Transit
- * Operations County Road Maint.; City Street Department
- * Vital Records Boulder County Health
- * Financial Records Directors, City/County Finance
- * School Districts Supt. of Schools
- * Damage Assessment . . . Directors, County Transportation; City Public Works/Utilities
- Concurrent Responsibilities County Assessor; American Red Cross; County Emergency Board (CEB); Rural Fire Departments; County Road Maint.
- * Debris Removal Director, City Public Works/Utilities; Supervisors, County

Road Maintenance

Concurrent
Responsibilities City Street Dept.;
County Transportation

* Emergency Feeding,
Clothing, Lodging,
Registration and
Welfare Services Directors, County
Social Services;
City Housing and
Human Services

Concurrent
Responsibilities American Red Cross;
Longmont Emerg. Unit;
Vol. Relief Agencies

* Casualty Identification
and Burial County Coroner

Concurrent
Responsibilities Director, Health
Department; Directors
County Transportation;
City Public Works/
Utilities; Boulder
Police; Sheriff

* Emergency Water and
Utilities, Repair and
Operations Directors, County
Transportation;
City Public Works/
Utilities

* Command Post
Operations Incident Commanders

* Recovery Operations . . . City/County OEM

Concurrent
Responsibilities All City/County
Agencies

* EOC Sheriff; Police

* Increased Readiness . . . City/County OEM

Concurrent
Responsibilities All City/County
Agencies

* Radiological Defense . . . City/County OEM

Concurrent
Responsibilities All Fire Districts;

City/County Depts. &
Agencies

* Shelter Operations City/County OEM

Concurrent
Responsibilities All City/County
Agencies; American
Red Cross

* Flood Sheriff; Boulder Police;
Boulder Fire; University
of Colorado Police

Concurrent
Responsibilities City/County OEM;
County Road Maint.;
Directors, County
Transportation & City
Public Works/Utilities;
Health Department;
County Social
Services; City Human
Services; Super. of
Schools; Chiefs-Fire
Districts & Depts.;
American Red Cross

* Windstorm (See Flood)

Concurrent
Responsibilities (See Flood)

* Tornado (See Flood)

Concurrent
Responsibilities (See Flood)

* Earthquake (See Flood)

Concurrent
Responsibilities (See Flood)

* Winter Storm (See Flood)

Concurrent
Responsibilities (See Flood)

* Mass Casualty Accident . (See Flood)

Concurrent
Responsibilities (See Flood)

* Hazardous Materials
Incidents (See Flood)

- Concurrent Responsibilities (See Flood)
- * Explosion and Fire (See Flood)
- Concurrent Responsibilities (See Flood)
- * Civil Disturbance (See Flood)
- Concurrent Responsibilities (See Flood)
- * Acts of Terrorism (See Flood)
- Concurrent Responsibilities (See Flood)
- Concurrent Responsibilities All City/County Agencies
- * Rocky Flats Emergency Response City/County OEM
- Concurrent Responsibilities All City/County Agencies
- * Inventory & Management of Resources for RAC City/County OEM

Responsibilities

General. All Directors and Heads of City/County Departments and Agencies Will:

- _____ Prepare plans and organize their departments for meeting disasters, both natural and man-made, that might occur in the city-county and for assuring continuity of governmental operations during the emergency.
- _____ Have department plans adhere to the general principles and structure of the Multiple Agency Coordinating System (MACS) concept as much as possible. All agencies should be familiar with the Basic MACS Plan, Annex A.
- _____ Identify functions to be performed in a time of emergency and assign responsibility for performing those functions to personnel of their departments.
- _____ Ensure that the City Manager/Board of County Commissioners are kept informed of the

situation during emergencies by reporting events and activities to the EOC in a timely fashion.

The City Manager/Chair of the Board of County Commissioners as the Chief Executives are Responsible For:

- _____ Implementing the City/County Disaster Plans, all or in part as the situation requires.
- _____ Declaring a local disaster for their jurisdiction.
- _____ Direction and control of all city/county agencies before, during and after a disaster.
- _____ Emergency aid agreements with other jurisdictions involved.
- _____ Establishing and supervising of an emergency public information office to provide accurate disaster information to the public.
- _____ All public information announcements through their Public Information Officers.
- _____ Issuing of public proclamations relative to emergency disaster matters.
- _____ Establishing policy through the Multiple Agency Coordinating System (MACS) Board of Directors (BOD) concerning the expenditure and allocation of funds and priorities for conducting emergency operations and for the management and distribution of resources.

Emergency Management Director Will:

- _____ Write and coordinate all community wide plans for the City and County of Boulder.
- _____ Act as coordinating staff advisor to the City Manager/Board of County Commissioners and other city/county officials as required.
- _____ Insure that appropriate city/county agencies and department heads are aware of the responsibilities assigned herein.
- _____ Keep the City Manager/Board of County Commissioners apprised of overall readiness of the city/county to respond to all types of disasters and major emergencies.
- _____ Establish liaison and coordinate under the MACS concept, disaster planning and operations with area industrial installations, public utilities, welfare agencies, and

emergency management directors of other adjacent jurisdictions.

_____ Make studies and surveys of private and local governmental resources, industries and facilities to determine their emergency disaster preparedness posture, and negotiate written agreements for their effective utilization during major emergencies and disasters.

_____ Represent the City and County of Boulder on the MACS Committee.

_____ Conduct or coordinate training programs and exercises to maintain and improve the general disaster readiness posture of all elements of city and county disaster response organizations.

_____ Conduct and keep current Hazard Analyses for City/County of Boulder.

_____ Represent the city/county with other county, city, state or national organizations concerned with emergency preparedness.

_____ Establish entry to the Emergency Alert System (EAS) when necessary.

_____ Keep the State Office of Emergency Management (OEM) informed of any disaster situation.

_____ Act for the City Manager/Board of County Commissioners, to obtain support from state and federal emergency resources, when required to supplement city/county efforts.

_____ Establish Disaster Assistance Centers when needed.

_____ Obtain the assistance of Boulder Amateur Radio Club (BARC) personnel in establishing additional communications nets.

_____ Prepare and publish state and federal damage assessment reports.

_____ Chair the Boulder County Title III Local Emergency Planning Committee (LEPC). (The LEPC represents Boulder County, City of Boulder and all other municipalities in the county.)

_____ Administer and oversee all the legal responsibilities as outlined in the Title III legislation.

Boulder County Sheriff Will Be Responsible For:

_____ Establishing and maintaining law and order.

_____ Notifying key county officials regarding the nature of the emergency.

_____ Coordinating and directing search and rescue activities.

_____ Controlling wildfire and responding to hazardous material incidents within unincorporated areas of Boulder County.

_____ Recommending to the Chair of the Board of County Commissioners the imposition of a fire ban. The sheriff will be responsible for enforcing this ban.

_____ Controlling traffic and access to the scene of a disaster.

_____ Establishing a field command post when required.

_____ Coordinating aircraft and aviation support as required.

_____ Establishing entry to the Emergency Alert System (EAS) when necessary.

_____ Initiating evacuation of persons who are or may be threatened by an imminent disaster, after advising the Board of County Commissioners and the BOD of the need for such evacuation. (Nothing in the above should be read to preclude the Sheriff taking necessary action to evacuate threatened persons in an emergency, when time is pressing, without advisement of the Commissioners. However, the sheriff will inform the Commissioners of his action as soon as possible.)

Boulder Police Department Will Be Responsible For:

_____ Establishing and maintaining law and order throughout the city.

_____ Notifying key city officials regarding the nature of the emergency.

_____ Assisting the Fire Department in search and rescue activities.

_____ Controlling traffic and access to the scene of a disaster.

_____ Establishing a field command post when required.

_____ Initiating evacuation of persons who are or

may be threatened by an imminent disaster, after advising the City Manager/BOD of the need for such evacuation. (Nothing in the above should be read to preclude the Police Department taking necessary action to evacuate threatened persons in an emergency, when time is pressing, without advisement of the City Manager. However, the Police Department will inform the City Manager of their action as soon as possible.)

Boulder Fire Department Will be Responsible For:

- _____ Notifying key city officials regarding the nature of the emergency.
- _____ Coordinating and directing search and rescue activities.
- _____ Controlling wildfires and responding to hazardous material incidents within the City of Boulder.
- _____ Establishing a field command post when required.
- _____ Coordinating aircraft and aviation support as required.
- _____ Initiating evacuation of persons who are or may be threatened by an imminent disaster, after advising the City Manager/BOD of the need for such evacuation. (Nothing in the above should be read to preclude the Boulder Fire Department taking necessary action to evacuate threatened persons in an emergency, when time is pressing, without advisement of the City Manager. However, the Boulder Fire Department will inform the City Manager of his action as soon as possible.)

Boulder Regional Communications Center Will Be Responsible For:

- _____ Allocating and managing communication frequencies and resources among user agencies.
- _____ Issue warnings to the hearing impaired through the TDD system.
- _____ Maintaining coordinated communications for emergency activities with the Emergency Operations Center.
- _____ Establishing and maintaining coordinated radio and wire communications with other public emergency organizations and agencies,

utilizing all available communications in the city/county.

City Public Works/Utilities Director Will Be Responsible For:

- _____ Developing plans, policies and procedures for the central control and repair of all transportation assets for maximum emergency utilization of all city vehicles, facilities, heavy equipment, fuels, supplies and assigned city personnel. Privately owned resources and facilities will be included as authorized by the City Manager in accordance with the state of emergency.
- _____ Assisting in advising the City Manager in the establishment of priorities for decontamination, rehabilitation, and restoration of those public buildings, streets, utilities, hospitals, and other essential facilities necessary to the operation of the local government, and contributing to the emergency welfare of the population.
- _____ Initiating actions jointly with the health department for refuse disposal to eliminate any unsanitary conditions determined by the County Department of Health as detrimental to the health and welfare of the population.
- _____ Providing for coordination of repair and restoration of sewer systems and sewage disposal plants, as necessary, in coordination with other city sanitation districts and health departments.
- _____ Emergency shutdown of utilities to prevent damage and monitoring repair and restoration of electrical, gas, and water distribution including provision of systems to provide emergency sources of electricity, gas and potable water for essential city activities.
- _____ Assisting in facilities protection and emergency repairs to city public buildings, streets, hospitals, utilities and other essential facilities under established priorities for restoration and continued operation of local government functions.
- _____ Providing damage assessment information to the Emergency Management Director on streets, buildings, and equipment belonging to the city and under the management control of the City Public Works/Utilities.

____ Providing emergency traffic engineering and traffic control measures such as barricades and street flares, including establishment of emergency traffic routes and identification and marking of dangerous areas in coordination with the Police Department.

____ Assisting in decontamination of facilities, areas, streets, and equipment during a radiological environment or a hazardous material spill.

____ Radiological defense monitoring for personnel protection and reporting to the Emergency Operations Center.

Boulder County Transportation Director Will Be Responsible For:

____ Assisting in advising the Board of County Commissioners in the establishment of priorities for decontamination, rehabilitation, and restoration of those public buildings, utilities, hospitals, and other essential facilities necessary to the operation of the local government, and contributing to the emergency welfare of the population.

____ Initiating actions jointly with the health department for refuse disposal to eliminate any unsanitary conditions determined by the County Department of Health as detrimental to the health and welfare of the population.

____ Providing for coordination of repair and restoration of sewer systems and sewage disposal plants, as necessary, in coordination with other city sanitation districts and health departments.

____ Emergency shutdown of utilities to prevent damage and monitoring repair and restoration of electrical, gas, and water distribution including provision of systems to provide emergency sources of electricity, gas and potable water for essential county activities.

____ Assisting in facilities protection and emergency repairs to county public buildings, hospitals, utilities and other essential facilities under established priorities for restoration and continued operation of local government functions.

____ Providing damage assessment information to the Emergency Management Director on buildings, and equipment belonging to the

county and under management control of the County Transportation Department.

____ Assisting in decontamination of facilities, areas and equipment during a radiological environment or a hazardous material spill.

____ Radiological defense monitoring or personnel protection and reporting to the Emergency Operations Center.

Boulder County Road Maintenance Supervisors Will Be Responsible For:

____ Providing immediate clearance of major thoroughfares and removal of debris to permit emergency rescue operations and movement of emergency vehicles and supplies to include snow removal in blizzards.

____ Providing initial damage assessment of roads and bridges to the Director of County Transportation.

____ Developing plans, policies and procedures for the central control and repair of all transportation assets for maximum emergency utilization of all county vehicles, heavy equipment, fuels, supplies and assigned county personnel. Privately owned resources and facilities will be included as authorized by the Board of County Commissioners in accordance with the state of emergency.

____ Assisting in advising the Board of County Commissioners in the establishment of priorities for decontamination, rehabilitation, and restoration of roads and bridges when necessary to the operation of the local government, and contributing to the emergency welfare of the population.

____ Assisting in emergency repairs to county roads and bridges under established priorities for restoration and continued operation of local government functions.

____ Providing damage assessment information to the Transportation Director on roads, bridges, and equipment belonging to the county.

____ Providing emergency traffic control measures such as barricades and flares, including establishment of emergency traffic routes and identification and marking of dangerous areas in coordination with the Sheriff's Department.

____ Assisting in decontamination of facilities,

areas, roadways and equipment during a radiological environment or a hazardous material spill.

_____ Radiological defense monitoring for personnel protection and reporting to the Emergency Operations Center.

Boulder City/County Planning Directors Will Be Responsible For:

_____ Recording of significant population concentrations within the city/county.

_____ Conducting mitigation studies to make recommendations that will reduce disaster vulnerability.

_____ Assisting in developing and coordinating a damage assessment system which meets state and federal requirements.

Boulder County Health Department Director Is Responsible For:

_____ Coordinating all city/county public health services in disaster operations.

_____ Advising the City Manager and County Commissioners and the Board of Directors on actions to be taken regarding all public health matters.

_____ Having health department representative in the EOC coordinate with coroner on statistics of injured and casualties for publication of official casualty lists.

_____ Coordinating and/or providing inoculations for the prevention of disease, water purification, insect and rodent control and other necessary health protection measures.

_____ Maintaining in the EOC a situation status of all public health operations and resources.

_____ Inspecting food and water stocks and evaluating and recommending methods of disposal of contaminated or spoiled foods and animal carcasses with the assistance of the County Transportation, City Public Works and Utilities Departments.

_____ Assisting Red Cross in establishing and providing staffing for public health services as directed in designated shelters.

_____ Designating in coordination with Public Works,

solid waste disposal sites.

_____ Evaluating and coordinating the cleanup or decontamination of specified areas during hazardous material spill and other emergencies.

Boulder County Mental Health Will Be Responsible For:

_____ Providing skilled manpower for crisis oriented mental health services, following a disaster.

County Social Services/City Human Services Directors Will Be Responsible For:

_____ Advising the City Manager/Board of County Commissioners on all social services matters.

_____ Establishing plans, policies and procedures for the mass care and assistance of the public following a major emergency.

_____ Coordinating the providing of emergency food, clothing and shelter and operating social services assembly areas in order to care for displaced personnel.

_____ Providing skilled manpower for crisis oriented mental health services, following a disaster.

_____ Coordinating Social Services volunteers for effective utilization of manpower.

_____ Establishing suitable food distribution points to enable families and other groups to replenish their own supplies.

_____ Designating and operating information centers with facilities for the registration of disaster victims, location of missing persons and reunification of families. Assistance will be provided by the Red Cross.

_____ Coordinating all disaster operations conducted by all social services support agencies.

_____ Providing emergency social services for rehabilitation and resettlement of displaced personnel.

_____ Establishing and coordinating all emergency housing requirements in cooperation with the American Red Cross.

_____ Coordinating city/county departmental support with the American Red Cross, Salvation Army

and other relief agencies providing food, clothing, emergency housing, medical care, and other relief functions.

____ Staffing Disaster Assistance Centers.

Boulder County Assessor Will Be Responsible For:

____ Providing expertise in the assessment of damage to private property resulting from the disaster.

Boulder City/County Attorney Will Be Responsible For:

____ Functioning as principal legal advisor to the City Manager, the Board of County Commissioners, the Board of Directors and department or agency directors.

____ Providing interpretation of laws and regulations issued by the Federal and State Government.

____ Preparing recommended resolutions, proclamations and other legal documents for council/board action to implement federal and state directives, and to provide effective authority in the city/county for timely emergency response.

Boulder County Coroner Will Be Responsible For:

____ Advising the City Manager/Board of County Commissioners and the Health Department on matters pertaining to disposition, handling and identification of the dead.

____ Organizing and training hospital, mortuary and graves registration support teams.

____ Establishing a morgue and directing the identification and burial of the dead.

____ Providing information concerning the deceased.

Boulder City/County Finance Directors Will Be Responsible For:

____ Establishing and coordinating a record keeping system which will reflect all disaster related expenditures and cost.

____ Advising the City Manager/Board of County Commissioners on all fiscal matters.

____ Functioning as overall coordinator in the compilation and presentation of city/county

requests to State and Federal Government for disaster relief assistance, when required.

Telecommunications Will Provide:

____ AT&T Language Line Interpreter Service.

____ The point of contact for obtaining telephone services support from US West.

County Emergency Board (CEB) Will Be Responsible For:

____ Damage assessment in rural areas to buildings, fields, crops etc.

Rural Fire Districts Will Be Responsible For:

____ Providing all regularly assigned functions relating to fire prevention and control to minimize loss of life and property due to fire.

____ Directing and conducting all types of fire related and accident rescue operations.

____ Assisting in the dissemination of warning to the public of impending danger, and evacuating, as necessary, potential danger areas within zones of responsibility.

____ Maintaining rain and stream gauge reporting centers, where applicable, and relaying information to the EOC as requested.

____ Providing initial communications between the EOC and the disaster area when needed, and providing the initial damage assessment to the EOC.

____ Establishing and maintaining radiological monitoring stations in existing facilities, when applicable, and transmitting radiological data to the EOC.

____ Providing equipment and manpower to assist in decontamination.

Superintendents of Schools Will Be Responsible For:

____ The safety and protection of pupils and school personnel.

____ Providing transportation upon request from the EOC.

The American Red Cross, As Mandated By Congress Will Be Responsible For:

_____ Providing emergency nursing care, food and shelter to disaster victims as required.

_____ Providing clothing and/or personal care articles to disaster victims.

_____ Providing feeding of disaster operations personnel in the EOC, and those located in the field.

_____ Registering displaced persons and providing information services.

_____ Registering volunteers working disaster operations.

_____ Providing casualty locator information to the EOC.

_____ Assisting in damage assessment of private property.

_____ Staffing Disaster Assistance Centers.

_____ Assisting disaster victims in the repair of their homes and repair and/or replacement of their furnishings.

Police Victims Services Office/Sheriff's Victim Advocates Office & University of Colorado Languages Laboratory Will:

_____ Provide personnel, if available, to give warning for the non-english speaking population.

Other Emergency Support Agencies:

_____ Salvation Army, Longmont Emergency Unit and other volunteer relief groups in coordination with the County Social Services and City Human Services Departments will:

_____ Provide emergency medical care, food and shelter to disaster victims.

_____ Provide clothing and/or personal articles to disaster victims.

_____ Assist disaster victims in the repair of their homes and repair and/or replacement of their furnishings.

_____ Provide for feeding disaster operations personnel in the EOC, and those located in the field.

_____ Clergy will prepare such religious activities as might be suitable to shelterees on their

request.

_____ BCARES will operate the communications emergency services with the Boulder Regional Communications Center under applicable FCC rules and regulations.

_____ Other Civil Government:

_____ State and federal emergency resources are available upon request by the City Manager or the Board of County Commissioners through the Office of Emergency Management should the situation require such support. These resources will supplement city/county emergency response efforts.

_____ Adjacent and/or local area civil governments to include counties and municipalities not affected by the disaster may have supplemental emergency response assets available upon request.

V. DIRECTION AND CONTROL

Boulder County/City of Boulder shall retain responsibility for direction and control of its own operations, personnel, resources and facilities when disaster occurs.

The City Manager/Board of County Commissioners shall exercise general direction and control of all City/County agencies and departments involved in disaster operations. The Emergency Management Director will be responsible to the City Manager/Board of County Commissioners for the coordination of all activities of agencies, departments and organizations in the execution of this plan.

Line of succession for continuity of government is as follows:

BOULDER COUNTY

- * Chairman of the Board of County Commissioners
- * County Commissioner (in order of seniority)
- * County Commissioner

(in order of seniority)

CITY OF BOULDER

- * City Manager
- * Mayor
- * Deputy City Manager
- * Deputy Mayor
- * Police Chief

The director or head of each City/County agency and department involved in the execution of this plan, subject to direction and control by the City Manager/Board of County Commissioners, or its authorized representative, shall be responsible for the disaster operations of his agency or department.

If the effects of a disaster require the normally established government to seek outside assistance, the assistance provided shall supplement, not replace, the operations of the City/County agencies involved.

VI. EMERGENCY OPERATIONS CENTER (EOC)

The EOC is established as the central point to which essential reports and information concerning the disaster will flow, enabling the City Manager/Board of County Commissioners and other key officials to obtain the information needed for decision-making and for the management of resources. It will also serve as the center for the maintenance of an overall status board, and through the Board of Directors, issuance of resolutions and/or proclamations concerning the disaster and advising the general public of the situation. The EOC is located on the 2nd floor next to the Communications Room in the Public Safety Building at 1805 33rd Street, Boulder, Colorado. Will be staffed as outlined below:

- _____Boulder County Commissioners
- _____City of Boulder City Manager
- _____City of Boulder Mayor
- _____Boulder County Sheriff
- _____City of Boulder Police Chief
- _____City of Boulder Fire Chief
- _____Emergency Management Director
- _____City of Boulder Public Works Director
- _____Boulder County Transportation Director
- _____Boulder Regional Communications Director
- _____Radiological Officer
- _____Amateur Radio

VII. COMMUNICATIONS

All communications resources of the City/County shall be utilized during an emergency and be coordinated by the Boulder Regional Communications Center, who shall assign priorities in the use of such equipment.